

AGENDA

1. Call to Order
2. Minutes of May 7, 2024
3. Hearing of Visitors
4. Reports of Boards & Commissions
 - A. Engineer Report
 - Sunnyside HOA stormwater project
 1. Payment Application #1
 - Codification update
 1. Solar Ordinance
 - Manheim Road Bypass Storm Connection
 - Seiders Hill Ph 3
 1. Open Space Waiver
 2. Proposed street names
 - B. Roadmaster Report
 - Monthly work report
 - C. Solicitor Report
 - D. Treasurer Report
 - Township Balance Sheets & Approval of Bills
 - Sunnyside HOA Balance Sheet & Approval of Bills
 - E. BMRC Report
 - F. COG Report
 - G. Haven Area Unified Report
5. New Business
 - A. Resolution Auditors Pay
 - B. Hazard Mitigation Plan
6. Unfinished Business
 - A. Meadow Drive Bridge
7. Correspondence
8. Executive Session for personnel/litigation/real estate matters
9. Actions, if any, on personnel/litigation/real estate matters
10. Hearing of Visitors
11. ADJOURNMENT

CALL TO ORDER

The North Manheim Township Board of Supervisors of 303 Manheim Road, Pottsville, PA held their monthly meeting on June 4, 2024, at 7:00 p.m. at the Township Municipal Building, 303 Manheim Road, Pottsville, PA. Board members attending were Wayne Bowen, William P. Webber and William G. Searle. Also attending were Tami M. Stump - Secretary, Mark Koch - Solicitor, Steve Moyer - Engineer, and William Spotts - Roadmaster. The meeting was called to order at 7:00 p.m.

MINUTES

William P. Webber made a motion to approve the minutes of the meeting held May 7, 2024; seconded by William G. Searle III. All members voted aye, with William P. Webber abstaining.

NORTH MANHEIM TOWNSHIP
BOARD OF SUPERVISORS

June 4, 2024
7:00 p.m.

HEARING OF VISITORS

Deb Gogno

Mrs. Gogno stated she had previously served on the Authority Board and was attending to stay informed of Township matters. The Board took this moment to briefly discuss the follow-up from the from the previous meeting regarding fireworks with her.

ENGINEERING REPORT

Steve Moyer reviewed the Engineer Report and updated the complaint status with the Board.

Sunnyside HOA Stormwater

SDE recommended the Board consider the Pay Application #1 provided by Construction Masters Services for payment contingent on final inspection and acceptance of work from SDE.

William P. Webber made a motion to approve Construction Masters Services' Pay Application #1 in the amount of \$23,170.00 contingent on SDE's final inspection and acceptance of work; seconded by William G. Searle III. All members voted aye.

Codification Update

Solar Ordinance

Mr. Moyer and Mr. Koch discussed the revisions to the ordinance and will prepare a draft for the Board's consideration noting that the final copy will need to be sent to the Planning Commission and County Planning for comments prior to adoption.

Manheim Road Bypass Storm Connection

Mr. Moyer reviewed the final design and anticipates bid openings at the July 2, 2024 meeting.

Hemlock Drive

It was noted the easement was executed by both parties, and the Township Roadcrew completed the work.

PSA – Greenview Development

A PSA was received for Greenview Development. SDE is coordinating the meeting between the engineer, solicitor and developer.

Berks Homes Developer, Seiders Hill Ph 3

Mr. Steve Moyer informed the Board that the developer has proposed street names of Quirk Drive and Sajer Road for consideration. Mr. Koch confirmed that Berks Homes has offered to provide \$1,000/per lot for funds in leu of open rec space with the matter to be finalized during the Final Plan submittal. In addition, both engineer and solicitor are in receipt of the HOA documents for review.

CACL

The Township office is still waiting for the return of the document from the Recorder of Deeds and will release the funds to CACL and return the LOC once received.

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**New Leaf Energy Solar Array
Sheetz Rebuild**

Mr. Moyer informed the Board that preliminary LDPs were received for New Leaf Energy’s Solar Array on the Metzinger property and Sheetz Rebuild with both to be reviewed at the next Planning Commission meeting.

RWB Zoning Hearing Appeal

Mr. Koch stated that he has received the signed Stipulation from Attorney Sterns and Attorney Prock acknowledging that North Manheim Township may intervene in the appeal of RWB Investment Properties from the Decision of the Zoning Hearing Board. The Board agreed to have Mr. Koch coordinate representation of the Supervisors and Zoning Hearing Board with Attorney Prock.

Complaints

Mr. Moyer reviewed the status of the complaints and violations with the Board agreeing for SDE to take additional action as necessary for the property at S Greenview and to allow an additional 30-days for cleanup at the property at Gracy Road.

ROADMASTER

Monthly Work Report

The monthly Roadmaster work report for the past month was presented to the Board. There were no questions or comments.

Meadow Drive Bridge

Mr. Spotts reviewed replacement options for the Meadow Drive Bridge utilizing InQuik Bridge Replacements. The Board agreed to have the representative attend a meeting for questions and answers once they have been approved as a COSTARS vendor.

Briar and Memorial Arches

Mr. Spotts reviewed the options for work to be completed on the arches, recommending at this time that the Board take no action due to costs, methods of repair not being appropriate and/or the space limitations of the arches that would result due to the restoration.

SOLICITOR REPORT - All matters previously discussed.

TREASURERS REPORT

Township Balance Sheet & Approval of Bills

The Board reviewed the Treasurer’s Report for the period ending May 31, 2024, as presented, showing the following Township funds:

General Funds on Deposit at Tompkins Community Bank:		\$825,941.29
MMA	567,451.69	
Checking	258,132.14	
Escrow	357.46	
Special Funds	0	
General Funds at Mauch Chunk Trust Co.:		\$328,678.68
MMA & Checking -CLOSED	0	
CD	328,678.68	

NORTH MANHEIM TOWNSHIP
BOARD OF SUPERVISORS

June 4, 2024

7:00 p.m.

General Funds at PLGIT		\$2,427,329.21
Class (MMA)	71,229.05	
Reserve Class	1,417,695.94	
CD #1 (Matures 09-06-2024)	246,026.60	
CD #2 (Matures 10-28-2024)	244,135.11	
CD #3 (Matures 11-27-2024)	243,036.31	
TERM (Matures 06-28-2024)	207,698.36	
Total balance of all available General Fund accounts:		\$3,581,949.18
State Liquid Fuel Fund balance at Tompkins Community Bank:		\$185,530.37
Checking	185,357.68	
PIB Account	0*	
* PIB loan/liability of \$750,000 along with interest earned		
Total balance of all available funds as of May 31, 2024:		\$3,767,479.55
Developer Escrow Funds at Tompkins Community Bank:		\$162,251.26

Township bills presented for review and approval were drawn on General Fund debits from 05/08/2024 through 06/04/24 and with General Fund check numbers 38371 through 38398.

The Board reviewed the Treasurer’s Report for the period ending May 31, 2024, as presented, showing the following Sunnyside HOA funds:

General Funds on Deposit at Tompkins Community Bank:		\$74,750.34
MMA	25,250.96	
Checking	49,499.38	

Sunnyside HOA bills presented for review and approval were drawn on General Fund debits with General Fund check numbers 1250 through 1252. (Due to the routing number change at Tompkins Bank, check #1075 through #1150 were destroyed and new checks were ordered with a starting check number of #1250.)

It was also noted that interest is not yet posted for all accounts.

William Webber made a motion to accept the Treasurer’s Report as of May 31, 2024, and approve the bills for payment from the Township General Fund and Sunnyside HOA General Fund as presented; seconded by William G. Searle III. All members voted aye.

BMRC REPORT - No new matters.

COG REPORT – No new matters.

HAVEN AREA UNIFIED

Ms. Stump reported that due to a previous commitment she could not attend the May meeting, but she had provided the solicitor with a copy of the By-laws for review and that she will attend the next meeting on June 27th.

NEW BUSINESS

Resolution 8-2024

William P. Webber made a motion to adopt Resolution 8-2024 for providing Auditor Compensation to be set at \$18.00/hr not to exceed \$1,800 per annual audit; Seconded by William G. Searle III. All members voted aye.

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Hazard Mitigation Plan Resolution

Ms. Stump provided for review a draft resolution prepared for the County Hazard Mitigation Plan. It was noted that the County was looking for comments only at this time, with adoption of the resolution to be considered after FEMA has an opportunity to review it as well. There were no comments on the resolutions.

Building Maintenance

Tami Stump updated the Board on some maintenance matters that had been addressed at the municipal buildings. She also provided quotes for interior painting of the Township office and upgrades to the panel on the security system with recommendations that the board does not move forward with either at this time, to which the Board agreed.

UNFINISHED BUSINESS**Meadow Drive Bridge Weight Restriction**

William P. Webber made a motion to rescind the motion made at the April 2, 2024 meeting restricting the weight limit on Meadow Drive Bridge due to needing a more in-depth bridge study done prior to establishing a weight limit; seconded by William G. Searle III. All members voted aye.

Appointment to Board Vacancy

Tami Stump presented a letter of interest from a Township resident to fill the alternate position on the Zoning Hearing Board. The Board took the request under advisement. No decision was made.

Electronic Recycling

Mr. Bowen updated that Board that Goodwill Keystone is partnering to offer residents a way to drop-off electronics for recycling for free and information has been provided on our Township website.

CORRESPONDENCE

Ms. Stump reviewed the current correspondence.

Schuylkill County EMS

William P. Webber made a motion to donate \$150.00 to the Schuylkill County EMS, with the payment to be reviewed and approved at the June 4, 2024, meeting with invoice and payables; seconded by William G. Searle III. All members voted aye.

EXECUTIVE SESSION

William P. Webber made a motion to enter executive session at 8:31 p.m. for a personnel matter; seconded by William G. Searle III. All members voted aye.

William P. Webber made a motion to exit the executive session at 8:39 p.m. with no actions to be taken at this time; seconded by William G. Searle III. All members voted aye.

NORTH MANHEIM TOWNSHIP
BOARD OF SUPERVISORS

June 4, 2024
7:00 p.m.

HEARING OF VISITORS

William Aiello addressed the Board regarding a potential LDP in the Township.

ADJOURNMENT

There were no additional items or comments.

With no other business before the Board, William P. Webber made a motion to adjourn the meeting; seconded by William G. Searle III. All members voted aye. The Meeting was adjourned at 10:16 p.m.

Respectfully Submitted,



Tami M. Stump, Secretary

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