

AGENDA

1. Call to Order
2. Minutes of July 2, 2024
3. Opening of Bids – Manheim Rd/Cardinal Bypass
4. Hearing of Visitors
 - A. Dave O’Donald
5. Reports of Boards & Commissions
 - A. Engineer Report
 - Codification update
 1. Solar Ordinance
 2. Fee-In-Lieu SALDO Amendment and Fee Resolution
 - Manheim Rd/Cardinal System Bypass
 - Berks Home Final Plan
 - Cressona Mini Mart Traffic Study
 - B. Roadmaster Report
 - Monthly work report
 - Richard Street
 - Briar Arch Tree Removal Quotes
 - C. Solicitor Report
 - Berks Home Improvements Agreement
 - D. Treasurer Report
 - Township Balance Sheets & Approval of Bills
 - E. BMRC Report
 - F. COG Report
 - G. Haven Area Unified Report
 - Donation of Funds for Strategic Plan
6. New Business
 - A. Resolution – Appointment to Department of Auditor General
 - B. 2024-2025 Heating Fuel Lock in
 - C. Residential Holding Tank Inspection
 - D. Secretary Summit
7. Unfinished Business
 - A. Municipal Garage HVAC
8. Correspondence
9. Executive Session for personnel/litigation/real estate matters
10. Actions, if any, on personnel/litigation/real estate matters
11. Hearing of Visitors
12. ADJOURNMENT

CALL TO ORDER

The North Manheim Township Board of Supervisors of 303 Manheim Road, Pottsville, PA held their monthly meeting on August 6, 2024, at 7:00 p.m. at the Township Municipal Building, 303 Manheim Road, Pottsville, PA. Board members attending were Wayne Bowen, William P. Webber and William G. Searle. Also attending were Tami M. Stump - Secretary, Mark Koch - Solicitor, Steve Moyer - Engineer, and William Spotts - Roadmaster. The meeting was called to order at 7:00 p.m.

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MINUTES

William P. Webber made a motion to approve the minutes of the meeting held July 2, 2024; seconded by William G. Searle III.

BID OPENING

Chairman Bowen noted that one bid was received and tabled the openings to allow to for the hearing of visitors.

HEARING OF VISITORS**Dave O'Donald – The Crackerjacks**

Mr. Dave O'Donald, The Crackerjacks, introduced himself to the Board and provided a handout regarding the permitted fireworks event that was held at Beckville earlier in the season. At this time, Mrs. Deb Gogno, introduced herself, and suggested that she state the concerns of herself and on behalf of numerous residents and then provide Mr. O'Donald an opportunity to respond to them. The discussion included the concerns brought up by the residents such as length of the event, air quality, noise and other environmental concerns, as well as various matters they felt were personal hardships due to firework event. In addition to Mrs. Gogno attending the meeting, attending were the following residents: Jake Gogno, Robert and Anny Moyer, David Noecker and well as one member of the audience who did not sign in. As Township residents, they expressed their wish that future firework events do not take place in their community.

Mr. O'Donald responded accordingly to the concerns, and provided the steps that his participants take to make sure that the event is done in a safe and lawful manner. In addition, Mr. O'Donald was asked to move his event to another location such as Reading Anthracite, to which he noted that was their original location, however the show was cancelled 30 minutes prior to the start due to no fault of their own but a matter between the property owners and those who lease the property and authorized the use for the event. Mr. O'Donald stated that this event has been held two times at Beckville Gun Club and if the Board, or residents, had an alternative location for the event, to please share it and he would be willing to consider. He did note that their event falls within Pennsylvania laws and if they return to Beckville next year, he would be willing to discuss if the event could be modified to address some of the residents' concerns.

The Board agreed to reach out to Representative Jamie Barton for assistance in finding a more suitable location for Mr. O'Donald's event, and if one could not be found, the matter would be revisited. Mrs. Gogno also noted she would be willing to assist in any manner in finding a more suitable location for the event.

William Parulis – WJP**Gary McEwen - Berks Homes**

Mr. Parulis and Mr. McEwen attended this evening to discuss the status of the Seiders Hill Ph 3 Final Plan. Mr. Moyer, SDE, reviewed the Planning Commission's recommendation for final plan approval contingent upon addressing the outstanding issues in SDE's July 18, 2024, review letter. Mr. Parulis, Mr. McEwen, and Mr. Koch briefly discussed the status of the outstanding issues, as well as the use of a bond instead of a letter of credit.

William P. Webber made a motion to approve Berks Homes's waiver request from Section 5.1013 Public Use and Services Areas on the recommendation of the solicitor; seconded by William G. Searle III. All members voted aye.

William P. Webber made a motion to approve the Seiders Hill Ph 3 Final Plan contingent upon addressing the outstanding issues in SDE's July 18, 2024, review letter and the solicitor and engineer's final review; seconded by William G. Searle III. All members voted aye.

William Parulis – Cressona Mini Mart

Mr. Parulis stated that a revised concept plan is currently at the scoping stage with PENNDOT and requested that the Supervisors review proposed project and provide any traffic study comments to PENNDOT. The Board reviewed the plan and after a brief discussion, agreed they had no comments for PENNDOT. Mr. Moyer stated he

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would provide a review letter on behalf of the Supervisors to Mr. Parulis.

ENGINEERING REPORT

Steve Moyer reviewed the Engineer Report and updated the complaint status with the Board.

Sunnyside HOA Stormwater

SDE is waiting for the final item to be completed for inspection.

Codification Update

Mr. Moyer noted that the Board has updated drafts to review on the Solar Ordinance, Fee-In-Lieu SALDO and Resolution, and the Warehouse Ordinance.

Manheim Road Bypass Storm Connection

Chairman Bowen as previously noted, there was only one bid received to be opened and it was as follows: Wexcon with a Total Bid Base of \$103,425.00. The Board briefly discussed the project and agreed to the following actions.

William P. Webber made a motion to reject all bids received for the Manheim Road Bypass Storm Connection; seconded by William G. Searle III. All members voted aye.

William P. Webber made a motion to have SDE advertise the Manheim Road Bypass Storm Connection via PENNBID with bids to be opened accordingly; seconded by William G. Searle III. All members voted aye.

SHEETZ Rebuild

Mr. Moyer reviewed the Planning Commission's recommendation for the Sheetz Preliminary plan to proceed straight to final plan and waive the requirement of the preparation of an Existing Resource and Site Analysis Map.

William P. Webber made a motion based on the recommendation the Planning Commission to allow the Sheetz Preliminary Plan to proceed straight to Final and to waive the requirement of the preparation of an Existing Resource and Site Analysis Map; seconded by William G. Searle III. All members voted aye.

Professional Services Agreement

Miller Bros

Steve Moyer, Mark Koch and Tami Stump met with representatives from Miller Bros on August 2, 2024. Mr. Moyer provided an update on the developer's timeline to submit for zoning relief and plan submittal for a commercial property within the Township.

ROADMASTER REPORT

Bill Spotts presented the Roadmaster report noting that the road crew have been steadily working on the Recreational Lot to finish the walking trail as outlined for the DCNR Grant. The Board had a brief discussion on the opening of the lot, winter maintenance use and signage and agreed to revisit these matters closer to the completion of Phase 1 of the project.

Briar Arch Tree Removal

Mr. Spotts noted he is still waiting for one last quote but that he had received one from Fisher Tree Service at cost of \$4,200.00. They agreed to revisit the matter after the remaining quote has been received.

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Richard Street

Ms. Stump informed the Board of a complaint received in the office regarding the narrowing of Richard Street with the guide rails and the neighbors that park essentially closing off access to anyone beyond the first house with their cars. Mr. Spotts noted that there is an area of Township ROW that could accommodate stone and could possibly help alleviate the parking issue. The Board agreed to this suggestion and monitor the situation to see if the matter is resolved.

Mr. Spotts and Mr. Koch reviewed the PENNDOT letter received concerning the lateral support of Richard Street and that they were going to inform the Schuylkill County Maintenance department to make any and all repairs of water issues that is undermining the roadway. They also stated that any storm water management, including surface water that would cause damage to the State route, is the responsibility of the Township.

SOLICITOR REPORT – All matters were previously addressed.

TREASURERS REPORT**Township Balance Sheet & Approval of Bills**

The Board reviewed the Treasurer's Report for the period ending July 31, 2024, as presented, showing the following Township funds:

General Funds on Deposit at Tompkins Community Bank:		\$608,255.87
MMA	400,376.74	
Checking	207,032.65	
Escrow	846.48	
Special Funds	0	
General Funds at Mauch Chunk Trust Co.:		0
MMA & Checking -CLOSED	0	
CD – REDEMMEED & CLOSED	0	
General Funds at PLGIT		\$2,962,754.20
Class (MMA)	90.07	
Reserve Class	1,490,324.23	
CD #1 (Matures 09-06-2024)	248,359.11	
CD #2 (Matures 10-28-2024)	246,368.71	
CD #3 (Matures 11-27-2024)	245,287.54	
CD #4 (Matures 12-30-2024)	244,155.75	
CD #5 (Matures 12-13-2024)	244,582.93	
CD #6 (Matures 01-13-2025)	243,585.86	
Total balance of all available General Fund accounts:		\$3,571,010.07
State Liquid Fuel Fund balance at Tompkins Community Bank:		\$185,870.67
Checking	185,870.67	
PIB Account	0*	
* PIB loan/liability of \$750,000 along with interest earned		
Total balance of all available funds as of July 31, 2024:		\$3,756,880.74
Developer Escrow Funds at Tompkins Community Bank:		\$162,251.26

Township bills presented for review and approval were drawn on General Fund debits from 07/03/2024 through 08/06/24 and with General Fund check numbers 38415 through 38447.

It was also noted that interest may not have yet been posted for all accounts.

William Webber made a motion to accept the Treasurer’s Report as of July 31, 2024, and approve the bills for payment from the Township General Fund as presented; seconded by William G. Searle III. All members voted aye.

BMRC REPORT - No new matters.

COG REPORT – No new matters.

HAVEN AREA UNIFIED

Ms. Stump briefly updated the Board on the most recent meeting, noting that the proposal from Derek Edson had been received for \$84,000 and they are looking for donors and donations to help Phase 1 services of the project, which focuses the plan for the Schuylkill Haven Borough areas. Ms. Stump stated that they are requesting the adjoining Municipalities to consider a donation as part of their 2025 budget of approximately \$3,000 to \$7,000. In addition, they will be holding three public meetings to discuss the need for donations. The Board agreed that they would like to review the matter further before committing to donating funds at this time.

NEW BUSINESS

Resolution 10-2024

William P. Webber made a motion to adopt Resolution 10-2024 updating the appointment of the Secretary/Treasurer of North Manheim Township to be designated for the purpose of certifying information to the Department of the Auditor General regarding the General Municipal Pension System State Aid Program; seconded by William G. Searle III. All members voted aye.

2024-2025 Heating Fuel Lock-in

Ms. Stump reviewed the 2023-2024 heating rate compared to the proposed lock-in rate for heating oil for the 2024-2025 season from Tobash Home Heating Services.

William P. Webber made a motion to approve the Tobash Home Heating Services 2024-2025 Lock-in rate for 2200 gallons of heating fuel at the cost of \$3.299/gallon and applying the credit from 2023-2024; seconded by William G. Searle III. All members voted aye.

Residential Holding Tank Inspection

Ms. Stump presented a verbal request from Kenneth Pilat, Hemlock Drive, to waive the 2023 Annual Inspection Fee that was attached to a Notice of Violation for not having the 2023 inspection performed. Ms. Stump noted that Mr. Pilat agreed to pay the penalty fee of \$60 due to his error in not addressing the matter last year and has since paid the 2024 Inspection Fee.

William P. Webber made a motion to waive the 2023 Inspection Fee for 51 Hemlock Drive, Mr. Kenneth Pilat; seconded by William G. Searle III. All members voted aye.

Resolution 11-2024

William P. Webber made a motion to adopt Resolution 11-2024 to increase the holding tank inspection fee to \$150.00 and to set a late fee penalty in the amount of \$150.00 for violation of complying with the required annual holding tank inspection; seconded by William G. Searle III. All members voted aye.

Secretary Summit

Ms. Stump presented a Secretary Summit to be held by PSATS in Lansdale on September 23rd and 24th and requested that both herself and Marcie Schultz be approved to attend the Summit.

William P. Webber made a motion for Tami Stump and Marcie Schultz to attend the Secretary Summit hosted by

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NORTH MANHEIM TOWNSHIP
BOARD OF SUPERVISORS

August 6, 2024

7:00 p.m.

PSATS in Lansdale, September 23rd and 24th with actual expenses to be reimbursed; seconded by William G. Searle III. All members voted aye.

UNFINISHED BUSINESS

Municipal Garage HVAC

Ms. Stump informed the Board that she had contacted Chairman Bowen since the last meeting noting that the Roadmaster had Temp-A-Sure out to look at the HVAC System and that he believed the outside unit would only need to be replaced at an estimated cost of \$4,700.00. Due to Temp-A-Sure having an opening in their schedule to perform the repair, she recommended to Mr. Bowen that they proceed with the services since the two previously received quotes were above \$8,500.00. Mr. Spotts was given verbal permission to have Temp-A-Sure perform the repair work at the estimate cost provided.

CORRESPONDENCE

Ms. Stump reviewed the current correspondence.

EXECUTIVE SESSION - No Business

HEARING OF VISITORS – No additional comments

ADJOURNMENT

There were no additional items or comments.

With no other business before the Board, William P. Webber made a motion to adjourn the meeting; seconded by William G. Searle III. All members voted aye. The Meeting was adjourned at 9:10 p.m.

Respectfully Submitted,



Tami M. Stump, Secretary